

Office of the Auditor General

Anamnagar, Kathmandu



Sealed Quotation Invitation for the procurement of Toner Cartridge and Pen Drive

Sealed Quotation No: **OAGN-SQ-WB-01-078/79**

Date of first Publication: 26/02/2022 (2078/11/14)

1. The **Office of the Auditor General** invites sealed quotations from registered Suppliers for the supply and delivery of **Toner Cartridge and Pen Drive**.
2. *Eligible Bidders may obtain further information and inspect the Bidding Documents at the Office of the Auditor General, Anamnagar, Kathmandu, or prashasanmahalekha@gmail.com.*
3. *A complete set of Bidding Documents may be purchased from the **Inventory Management Division** of the Office of the Auditor General, Anamnagar, Kathmandu on the submission of a written application, along with the copy of the company/firm registration certificate, and upon payment of a non-refundable fee of NRs. 1000.00 (One Thousand Only) during office hours.*
4. *Sealed bids must be submitted to the **Inventory Management Division** of the Office of the Auditor General, Anamnagar, Kathmandu by hand on or before 12:00 noon on 2022/03/13. Bids received after this deadline will be rejected.*
5. *The bids will be opened in the presence of Bidder's representatives who choose to attend at 14:00 on 2022/03/13 at the Office of the Auditor General, Anamnagar, Kathmandu. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of Rs.40,0000/- (Fourty Thousands Only), which shall be valid for 30 days beyond the validity period of the bid. If the bidder wishes to submit the Cash Security, the cash should be deposited in*

Name of Bank: Nepal Rastra Bank, Baluwatar, Kathmandu

Name of Office: District Treasury Office, Kathmandu

office code: 27-208-01

Account no.: 1201200001002524

and submit the receipt of the deposited amount of cash along with the Sealed Quotation.

6. *If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such a case, the validity period of the bid security shall remain the same as specified for the original last date of bid submission.*
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.